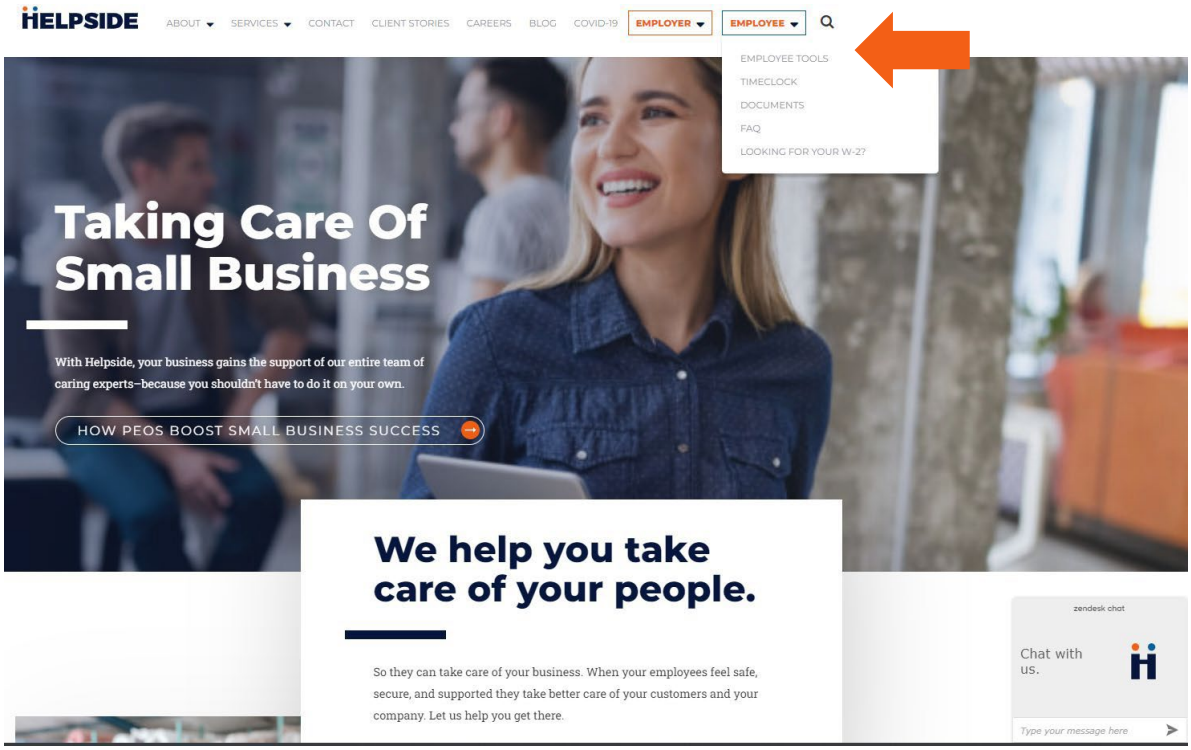
HELPSIDE EMPLOYEE W-2 ACCESS

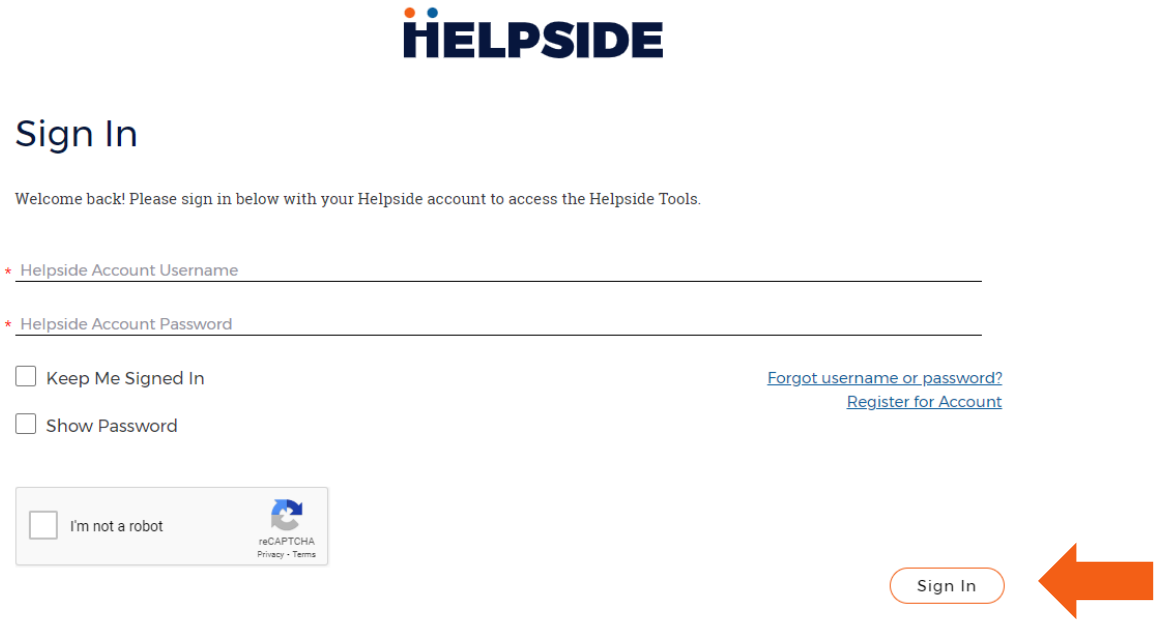
The Helpside Tools will give you easy access to the information that is most important to you such as paycheck stubs, benefits information, and W-2s.

Go to: **helpside.com**

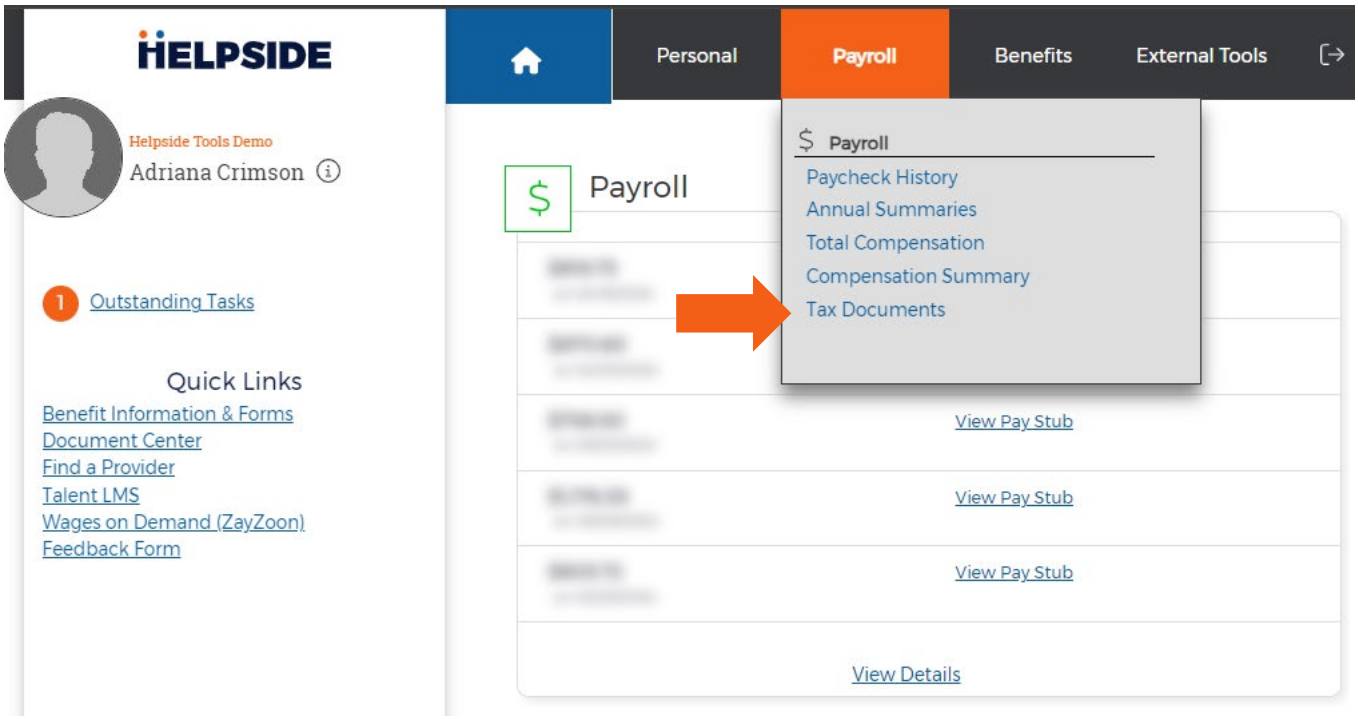
Click on **Employee** and then **Employee Tools**.



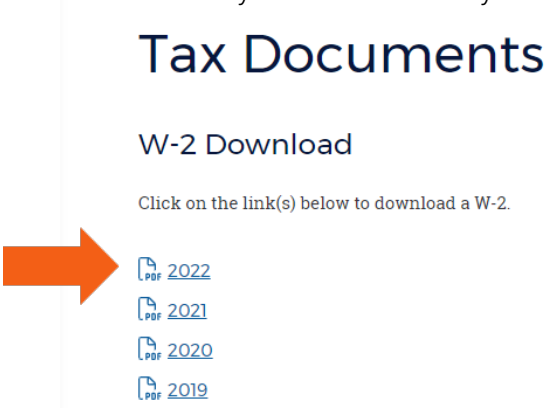
Enter your username and your password and click **Sign In**.



After logging in, you will be taken to the main dashboard seen below. To download a copy of your W-2, click on **Payroll** and then **Tax Documents**.



From this screen ~~you can choo~~se a year list and click to download a W-2 for selected year



If you have any questions about the employee dashboard, please contact a member of the Client Success team at Helpside at 1-800-748-5102 or service@helpside.com.